

## STATE CORPORATION COMMISSION BUREAU OF INSURANCE

May 30, 2007

To: All Companies Writing Medical Malpractice Insurance in Virginia

Re: Reminder of Closed Claim Reports Required Pursuant to Virginia

Code § 38.2-2228.2

Please be reminded that all medical malpractice claims settled or adjudicated to final judgment against a person, corporation, firm, or entity providing health care, and any such claim closed without payment during each calendar year must be reported annually to the Commission by the insurer of the health care provider.

The report's content and format has been set forth by the State Corporation Commission. Each insured's submission must be made electronically and must contain individual closed claim reports and a statistical summary of the entire submission. Please remember that the reports must be filed by July 1 of the year following the applicable calendar year.

There have been no changes the reporting form's content this year and the format requirements are available in a Microsoft Excel file located on the following web site: <a href="http://www.scc.virginia.gov/division/boi/webpages/boicompany.htm">http://www.scc.virginia.gov/division/boi/webpages/boicompany.htm</a>. However, there is one point which needs additional clarification. When completing any of the date fields, please use a "/" between the month, day and year (example: MM/DD/YYYY).

All submissions must be emailed to <a href="mailto:andrew.iverson@scc.virginia.gov">andrew.iverson@scc.virginia.gov</a> or submitted to the following address on a data formatted CD or a 3.5" floppy disk.

Attn: Andrew Iverson Bureau of Insurance State Corporation Commission P.O. Box 1157 Richmond, VA 23218

If you have any questions concerning this matter, please contact me at (804) 371-9851 or at the email address noted above.

Sincerely,

(India) P. Lovemor

Andrew P. Iverson Insurance Analyst

Property & Casualty Division